

# LEECHWELL GARDEN ASSOCIATION MEETING

Held Tuesday 14<sup>th</sup> June at 5.30pm in Totnes Fire Station

Present: Jim Carfrae, Alan Gorman, Sue Holmes, David Mitchell, Janet Mitchell, Robert Vint, Roma Church, Liz Warnes, Stephanie Parker, Catherine Munro, Jeannette Willington

## 1. APOLOGIES

Lorette Logie, Jill Tomalin. Ed Vidler, Alex Whish

## 2. INTRODUCTIONS

As there were several new committee members present, Jim asked everyone to introduce themselves. Jeannette, who is no longer on the committee, was present in order to present her report on the Herb Garden

## 2. MINUTES OF LAST MEETING

The minutes of the meeting held on 13<sup>th</sup> May were adopted

## 3. MATTERS ARISING

most matters were dealt with later in the meeting or postponed until the next (e.g. those involving AW who was not present).

### Item 7

Property Insurance – EV confirmed that the insurance premium has been paid.

Contrary to what was in the minutes, the Sustainability Grant will only be paid against invoices, not in advance. TDT will therefore fund purchase and then claim from CS.

## 4. RESPONSIBILITIES

Jeannette was confident that Lorette and Roma would be able to handle the tasks from now on and in any case, though she was no longer prepared to serve on the committee she was going to continue to work in the garden. She noted that the wood chip delivery (which had been waiting for rain) was now scheduled for the afternoon of Thursday 16<sup>th</sup> July. JW, JC, WR and AG all volunteered to help with spreading it. Jeannette then presented her report (**attached as a separate document**). All those present thanked Jeannette for the tremendous effort she had put into the herb garden.

**Action: JW, JC, WR, AG**

Jill Tomalin will continue to co-ordinate the Pool Group, but Roma will be taking over co-ordinating the volunteers and email lists and will look after the regular Tuesday volunteers evenings.

Catherine and Robert agreed to look after Activities and Events, the process for which was gradually being regularised. The Tai Chi event (Wednesday 15<sup>th</sup>) and Totnes Healthy Futures celebratory Harp Concert (Sunday 20<sup>th</sup>) would be useful test cases. Robert hoped to bow out once the system was working and SP and RC volunteered to take over. **Action: SP, RC**

There was some discussion of the likely frequency of events/activities but SH pointed out that one criterion for the grant from CS was the organising of activities to enhance community cohesion.

DM agreed to publicise forthcoming events on the website.

**Action: DM**

Wendy was uncertain what needed to be done in the way of planting and maintenance. Given that SHDC will/can be called upon to do things in the garden, it was agreed to discuss this at the next meeting when AW will be present.

The Admin sub-group (JC, EV, SH and DM) has been formed to handle issues off-line.

## 5. EMAIL LISTS

It was agreed that while not all emails needed to go to everyone on the committee there was a need for an agreed set of email lists (e.g. for matters relating to volunteers, or the herb garden, or activities/events).

## 6. REPORTS

Project Manager (JC) – still waiting for a response from Ross K at SHDC about the positioning of the shed. There was some discussion about the shape of the shed roof, but no definite decision was reached. It was agreed that JC should send an email to Ross saying that we assumed it was OK to go ahead with the position agreed with AW. **Action: JC**

Pool Project (DM) – plans for the Pool Design Event (to be held at Birdwood House on Saturday 25<sup>th</sup> June) were going well. The event will be opened at 10am by the Mayor of Totnes, Judy Westacott. Volunteers to man the exhibition were requested and a rota will be co-ordinated by the pool group (which was meeting the next day)

Art (JM) – Rosie Musgrave, despite her accident and the death of her mother, was hoping to have the work ready by the end of September. A studio visit will be organised once the stone has been delivered.

As far as the Midas £5000 grant was concerned, it was agreed that Ed should ask Ross to transfer the money to the TDT as soon as possible. **Action: EV**

Advisory Committee – it was agreed that this was a large subject and is to be discussed at the next committee meeting.

## 7. AOB

EV had circulated a note about the idea of using sponsorship as a way of raising funds for the LGA – perhaps £1000pa in exchange for a notice in the garden. It was agreed to discuss the matter at the next meeting.

JM mentioned that Peter Randall-Page's PA had said that while Peter was unable to provide a piece for the garden, it might be possible for him to loan a piece at some point in the future.

## 8. NEXT MEETING:

It was agreed to stick to the 4-week cycle so the next meeting will be at 5.30 on Tuesday 12<sup>th</sup> July at the Fire Station.

DM 24.06.11