

MINUTES FOR LEECHWELL GARDEN ASSOCIATION MEETING

Monday 10th August 2009 6pm at Dave and Janet Mitchell's house.

PRESENT: Sue Holmes (in the chair) Jackie Francis, Ed Vidler, Jeannette Craig Willington, David Mitchell, Janet Mitchell, Wendy Reid, Shirley Prendergast

1. APOLOGIES: Mark Chapman, Jim Carfrae

2. MINUTES of meeting July 27th 2009

Agreed

3. MATTERS ARISING.

a. **New appointments to the LGA Committee:** *Ed to draw up list of skills needed from new appointees.*

b. **SHDC Partnership Policy Document.** *Sue/Ed will chase up via Robert Vint.*

c. **Pro-forma** as used by Groundwork now received from Jackie

d. **LGA participation in tendering.** The LGA wanted full involvement, including being kept fully informed (for example about who is tendering) at each stage of the process. *Need to find out more from Ross at a later date.*

e. **Funding for Public Art.** Janet reported that according to Councillor Anne Ward none of the 5K promised by Midas had actually come to the Public Art Group. While the 5K award was made out of S106 money it was from a different pot than the S106 money funding the garden and therefore additional to it.

f. **Highways compound.** Dave has emailed Steve Forsey about this but not yet received a reply. *Ed will follow up, see below.*

g. **Ed's monthly meeting with Ross Kennerley.** Ed noted that item (f) would be on his list of items to discuss with Ross and asked for other items members wished to be raised at this meeting (in two weeks time).

f. **Informing TTC of LGA progress.** Sue has sent a copy of LGA Minutes to Tony Meade, Leader of TTC, as agreed

g. **Archaeology sub-group.** Shirley reported a successful meeting with Shane Maddison the conservation consultant who has agreed to help the LGA obtain SMC for repairs to the pool. *Shirley and Dave will draw up a draft list of necessary adaptations needed/desirable as well as community wishes for the pool area.*

Items on the list will have to be negotiated/agreed with English Heritage.

h. **Community project manager.** Jackie said that Groundwork are happy to undertake this role for the LGA but will need a very specific brief. She would expect SHDC to be ongoingly involved in the garden, for example being responsible for future maintenance over and above what maintenance the LGA wish to undertake.

The LGA needs to think carefully and realistically about the scale of any future commitment to work in the garden. There is a possibility that some of this could be Done under a new Groundwork programme- Flexible New Deal Programme, project manager Mark Clegg. *Jackie will flag up this possibility with him.*

i. **Perimeter fence/Devon banks.** Jim has now spoken to Dave and is happy about existing plans for the perimeter steel fence. However he is concerned that the Devon banks are done by proper stonemasons rather than by contractors. *Ed will raise this with Ross at their next meeting*

4. FUNDING APPLICATION. Jeannette and other members are to be congratulated on producing a very comprehensive draft document within a tight deadline. Jackie

offered advice, explained more about the process and the support available at the next stage. On Section 14, Add limited Open spaces in Totnes and take out first 2 lines. The nominated people on the form should be SH and EV, using the info @LGA email. Phase 1 to be submitted asap Dave – form to be checked before submission by Jackie and reviewed by EV/ SH. Supply to Dave a list of nay Grants handled by TDT – EV.

5. COSTINGS.

- Pergola design needs to be reviewed.
- It was confirmed that funding could be transferred between items of expenditure if necessary.
- Agreed to reduce Pergola cost to £12k and increase Play structure to £8k.

6. Review value of Registering for VAT for this project.

7. CHECKLIST FOR REVISED DRAWINGS.

- Check item 2 re wood or metal
- Drystone walling was discussed and whilst there was some disagreement on the preferred solution it was noted that only 6 metres of walling had been included.
- Need to query who is paying for Hurdle Fence on stepped bank. EV with Ross.
- Item 10 – Should this be in S106? EV – Ross.
- Item 11. Need to check on new path as not clear on drawing SH
- Item 12. Again is this S 106 or another pot. EV – Ross.
- Item 14. How were the steps revised? SH/ CR.

8. Agreed that the next meeting date would depend on Alex's availability, as his presence was essential at the next meeting.

